



ACUA 2017 ANNUAL CONFERENCE

BOOTH REPRESENTATIVE FORM

Please return no later than **Friday, September 1, 2017** to register your representatives.
Forms will not be pre-processed after September 1.
All representatives must register on-site after the deadline.

This document is a fillable form – to prevent errors during the data entry and name badge creation process, all forms must be typed and not handwritten.

Company Name: _____
 Pre-Show Contact Name: _____ Phone: _____
 On-Site Contact Name: _____ Cell: _____
 On-Site Contact Email: _____

Each booth receives one complimentary booth representative with complimentary conference registration included. To receive the complimentary registration all items under the complimentary registration section must be completed on this form and returned to the executive office by September 1.

Please list representative information exactly as you would like it printed on your exhibit badges:

COMPLIMENTARY REGISTRATION

Name: _____ Preferred First Name for Badge: _____
 Job Title: _____ Company: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Phone: _____ Email: _____

ACUA fully complies with the legal requirements of the ADA and the rules and regulations thereof. Please specify any special needs or dietary restrictions:
 Vegetarian Vegan Gluten Free Diet Diabetic Kosher Gluten Free Allergy Other: _____

Choose only one track per session (see session matrix and write in number/letter code on the corresponding line below):
 Session 1: ____ Session 2: ____ Session 3: ____ Session 4: ____ Session 5: ____ Session 6: ____ Session 7: ____ Session 8: ____
 Session 9: ____ Session 10: ____

Please indicate which events you will be attending:
 Sunday Opening Reception Monday Evening Networking Event Wednesday Evening Event

Additional Booth Representative Badges may be purchased for an additional \$150 per badge. Each additional badge includes Opening Reception food and (2) drink tickets, Monday Night Networking, breakfasts and breaks on exhibition days and Monday lunch. Additional badges do not include dinners, Wednesday - Thursday food events, Wednesday off-site event or entrance to educational sessions. *Any additional exhibitor wishing to attend educational sessions must register through the general registration process used by conference participants.*

ADDITIONAL BOOTH REPRESENTATIVE BADGES

Please list your representatives below:

Booth Representative Name	City, State	Email	Cost
TOTAL TO BE PAID:			\$ _____

If additional space is needed, please attach an additional document to this form.

Method of Payment:
 MasterCard Visa American Express Discover Check (# _____)

Card Number: _____ Expiration Date (MM/YY): ____ / ____ Cardholder Phone: _____
 Cardholder Name: _____ Cardholder Signature: _____
 Please Email Receipt To: _____

Please remit payment via credit card to Caitlin Arnold at carnold@kellencompany.com.